

**SENATE RESOLUTION NO. 1/CXLII/2026
OF THE UNIVERSITY OF COMPUTER SCIENCE AND MANAGEMENT
in Rzeszów**

dated 28 April 2026

**ON THE ADOPTION OF THE STUDY REGULATIONS
OF THE UNIVERSITY OF COMPUTER SCIENCE AND MANAGEMENT
based in Rzeszów**

Acting pursuant to:

- *Article 28(1)(2) of the Act of 20 July 2018 on Higher Education and Science,*
- *§ 32(19) of the Statutes of the University of Information Technology and Management in Rzeszów, adopted by Resolution No. 4/2019 of 3 September 2019 of the Management Board of SPP-Innowacje II sp. z o.o. with its registered office in Rzeszów (as amended),*

The Senate of the University of Information Technology and Management in Rzeszów hereby resolves as follows:

§ 1.

- 1) The Senate of the University of Information Technology and Management in Rzeszów adopts the applicable to students and staff of the University.
- 2) The Study Regulations constitute an attachment to this resolution.
- 3) The Study Regulations shall enter into force on 1 October 2026.
- 4) Upon the entry into force of the Regulations referred to in paragraph 1, the Study Regulations introduced by Senate Resolution No. 1/CXXXV/2025 of 25 April 2025 shall cease to have effect.

§ 2.

This resolution shall enter into force on the date of its adoption.

**Chair of the Senate
Rector
of the University of Information Technology and
Management
in Rzeszów**

Małgorzata Gosek, Ph.D

STUDY REGULATIONS
University of Information Technology and Management in Rzeszów

CHAPTER 1 – GENERAL PROVISIONS

§ 1.

1. Studies at the University of Information Technology and Management in Rzeszów (hereinafter referred to as the “University”) are conducted as first-cycle studies, second-cycle studies and integrated master’s studies, in the form of full-time and part-time studies, with a practical or general academic profile.
2. Studies at the University are conducted in Polish or a foreign language.
3. Programmes are offered in a specific field of study, level and profile (hereinafter referred to as the “field of study”).
4. Studies are conducted in accordance with a study programme, which comprises: learning outcomes, the characteristics of the study programme and the study plan (the schedule for the implementation of the study programme in individual semesters and years of the study cycle). A separate study programme is approved for students commencing their studies in a given semester and academic year (hereinafter referred to as the ‘cohort’).
5. The study programme for a given field of study may include specialisations, concentrations or study tracks (hereinafter referred to as “specialisation”), which denote blocks of courses that differentiate the study programme undertaken by groups of students within the same field of study.
6. Graduates receive a higher education diploma confirming the award of a professional degree: Bachelor’s, Bachelor of Nursing, Engineer, Master’s.
7. The template for the University’s degree certificate is approved by the University Senate.
8. Lectures and other teaching activities at the University are closed sessions.
9. Teaching activities at the University may also be conducted using distance learning methods and techniques in accordance with separate regulations.
10. Teaching activities at the University may be recorded (audio and video) for the purposes of the teaching process
 , in compliance with the provisions of the GDPR .

§ 2.

1. Admission to studies takes place by means of enrolment on the student register, i.e. by assigning a student number in the University’s IT system.
2. A condition of entry on the student register is the candidate’s signing of a contract for the provision of educational services.
3. A person admitted to the programme takes an oath, the content of which is specified in the University’s statutes. After taking the oath, the student receives a student ID card.
4. The Rector is the head and guardian of all students.
5. The Dean is the head and guardian of the faculty’s students.
6. The Dean is obliged to resolve individual student matters within 14 days of the submission of a request by the student concerned.
7. The time limit referred to in paragraph 6 may be different if so provided by separate regulations.
8. The student council acts as the representative of students’ interests and the voice of their views vis-à-vis the University authorities.

§ 3.

1. Exceptionally talented secondary school pupils, in particular participants in subject competitions, may attend classes held at the University.
2. The detailed rules for the implementation of this right shall be set out in a cooperation agreement with the relevant secondary school.

§ 4.

The rules governing payment and the amount of fees for degree programmes and other forms of education shall be determined by the Rector.

§ 5.

1. In the case of degree programmes related to the study of a foreign language, selected teaching sessions are conducted in the language being studied as part of the course.
2. In the case of degree programmes conducted in Polish, selected teaching sessions may be conducted in a foreign language. The list of sessions conducted in a foreign language is specified in the programme of study.

§ 6.

1. Within the timeframe and under the conditions specified by the Dean, a student has the right to choose: their degree programme, specialisation, elective courses, and thesis supervisor. The choice of an additional specialisation must not result in an extension of the duration of studies.
2. A student has the right to change the form of study and specialisation with the Dean's consent. To this end, the student should submit an appropriate application to the Dean. The Dean determines the scope and method of making up for any differences in the curriculum. The Dean may not specify any differences in the curriculum if, during the course of their studies, the student achieves all the programme-specific learning outcomes prescribed for the given field of study and year of study.
3. A student has the right to change their field of study with the dean's consent. To this end, the student should submit an application to the dean responsible for the degree programme to which they are applying to transfer. The dean determines the scope and manner of making up for any differences in the curriculum. The dean may not specify any differences in the curriculum if, during their studies, the student has achieved all the programme-specific learning outcomes prescribed for the new degree programme and year of study.
4. With the dean's consent, a student may transfer from another higher education institution, including a foreign higher education institution, if:
 - 1) they remain an active student at their home institution (hold student status),
 - 2) has successfully completed at least the first semester of study,
 - 3) they have fulfilled all obligations arising from the regulations in force at their home institution.The Dean determines the scope and method of making up for any differences in the curriculum. The Dean may not require the student to make up for any differences in the curriculum if, during the course of their studies, the student has achieved all the programme-specific learning outcomes prescribed for the given programme and year of study.
5. A student may transfer to another university if they have fulfilled all obligations arising from the regulations in force at the University of Information Technology and Management in Rzeszów. A student who has completed at least the first semester of their studies may apply for a transfer. Upon being enrolled on the student register of the university to which they have transferred, the student is required to submit a written resignation from their studies at the University of Information Technology and Management in Rzeszów.

CHAPTER 2 – ORGANISATION OF STUDIES

§ 7.

1. The academic year runs from 1 October to 30 September and is divided into two semesters: winter and summer.
2. Classes in the winter semester may continue until the end of February, and in the summer semester until the end of July.
3. During the summer semester, students are entitled to a summer break of not less than 6 weeks.
4. The Rector may introduce additional days off from classes during the academic year or announce periods free from teaching (so-called 'Rector's hours').
5. The detailed organisation of the academic year is determined by the Rector by way of a Rector's Order and communicated to students no later than one month before the start of the new academic year.
6. A detailed timetable of classes is made available to students before the start of the semester via the University's IT system.

§ 8.

The Dean appoints a programme supervisor from among the academic staff. The scope of the supervisor's duties is determined by the Rector.

§ 9.

1. The Rector's representative for students with disabilities is responsible for coordinating activities for students with disabilities.
2. The organisation and delivery of the teaching process take into account the specific needs of students with disabilities, and in particular:
 - 1) where it is known that a student with a disability is in a particular group, the University shall endeavour to schedule teaching sessions in rooms adapted to the specific type of disability,
 - 2) allowing for changes to the format of examinations/assessments where the disability so requires, in accordance with the recommendations of the Rector's representative for students with disabilities,
 - 3) allowing for the extension of the duration of exams/assessments with a limited time limit (by up to 50%),
 - 4) enabling the individual organisation of an examination taking into account the needs of a student with a disability (a room free of architectural barriers and suitably equipped),
 - 5) enabling persons who support students with disabilities (e.g. sign language interpreters) to participate in teaching sessions and examinations.
3. The following persons are entitled to the adjustments listed in paragraph 2:
 - 1) people with disabilities holding a valid disability certificate,
 - 2) people with chronic illnesses or who are unable to participate fully in classes under standard arrangements, but who do not have a certified degree of disability,
 - 3) persons whose inability to participate fully in classes is caused by a sudden illness or loss of fitness due to an accident, where the nature of this inability is temporary.
4. The persons referred to in paragraph 3(1) shall submit a certificate of disability to the Rector's representative for students with disabilities, and in the cases specified in paragraph 3(2) and (3) – a medical certificate. The representative shall contact the lecturers responsible for the relevant courses and determine the scope of adjustments required for the student in question.
5. Students with disabilities may benefit from an individual study plan or individual organisation of studies in accordance with the rules set out in § 10–11.
6. The University cooperates with public authorities and non-governmental organisations to improve study conditions for students with disabilities, including creating conditions for the full participation of students with disabilities in all areas of academic life, equalising opportunities and study prospects for people with

disabilities and those with chronic illnesses, and removing architectural barriers and barriers to access to information.

§ 10.

1. With the Dean's consent, a student may study according to an individual study plan. To this end, the student should submit a relevant application to the Dean within 7 days of the start of the semester.
2. An individual study plan involves changing the order in which selected courses within the curriculum of a given degree programme are taken.
3. Students who have completed the first semester of their studies and achieved a grade point average of at least 4.5 may apply to study under an individual study plan, subject to paragraph 7, § 9(5) and § 62(2).
4. Consent to study under an individual study plan is granted by the Dean. When granting consent, the Dean determines the order in which the selected courses are to be taken.
5. A lack of academic progress constitutes grounds for revoking permission to study under an individual study plan.
6. Studies under an individual study plan may not last longer than the duration specified in the study programme for the relevant field of study.
7. In exceptional cases, the Dean may grant permission to study under an individual study plan to a student in their first semester of study.

§ 11.

1. With the Dean's consent, a student may follow an individual study plan. To this end, the student should submit a relevant application to the Dean within 30 days of the start of the semester in question. In justified cases, the Dean may consider an application submitted after the deadline.
2. An individual study plan involves following the curriculum applicable to a specific degree programme, subject to exemption from attending classes for all or some courses, or only for selected forms of classes.
3. Before deciding whether to grant a student permission for an individual study plan, the Dean may consult the lecturers of the relevant courses or selected forms of teaching.
4. Permission for an individual study plan is granted for a period of one semester.
5. The conditions and deadlines for the student, who has been placed on an individual study plan, to pass individual courses or forms of classes are determined by the lecturer responsible for the relevant classes.
6. Pursuing studies under an individual study plan does not exempt the student from passing all courses and sitting all examinations scheduled in the study programme on time.
7. The Dean shall not refuse to grant permission for an individual study plan to a pregnant student or a student who is a parent, provided they are full-time students.

§ 12.

1. A student is obliged to provide a valid reason for any absence from classes where attendance is compulsory in accordance with § 55(2)-(3), immediately after the reason for the absence has ceased to exist.
2. Absences from classes and from assessments/exams shall be excused by the lecturer.
3. The method and forms of making up for work missed as a result of absence from classes shall be determined by the lecturer.
4. Where a student:
 - a) has missed classes where attendance is compulsory on at least three occasions without justification, or
 - b) has missed, without justification, at least 50% of the hours of classes where attendance is compulsory, the lecturer is obliged to inform the Dean of this fact. On the basis of this information, the Dean shall assess whether there are grounds for removing the student from the register of students in accordance with § 59(2)(1).

§ 13.

1. The student submits an application in electronic form via the University's IT system for handling electronic correspondence in matters which:

- 1) do not require an administrative decision to be issued,
- 2) require an administrative decision and fall within the scope of matters specified by the Rector by way of an Rector's Order.

The student is informed of the outcome of the matter in the same manner.

2. In all other matters, the student is required to submit an application in the form of:
 - 1) in writing – an application submitted in person at the Dean's Office or sent by registered post, or
 - 2) electronic – an application submitted via the ePUAP platform or an address for electronic service (e-Doręczenia).

§ 14.

1. Students are required to undertake a Vocational Apprenticeship in accordance with the requirements and for the duration specified in the study programme for the relevant course.
2. The Rector appoints persons responsible on behalf of the University for the organisation and implementation of Vocational Apprenticeships, namely:
 - 1) the University's Vocational Apprenticeship coordinator,
 - 2) programme coordinators for Vocational Apprenticeships responsible for Vocational Apprenticeships on individual degree programmes.
3. Vocational Apprenticeships may take place in commercial enterprises, central government bodies, local government bodies, healthcare facilities or other organisations, provided that the nature of the work carried out by students during the Vocational Apprenticeship is consistent with the Vocational Apprenticeship programme relevant to the specific degree programme. The decision on whether a Vocational Apprenticeship at a given department is made by the programme coordinator for Vocational Apprenticeship.
4. The Vocational Apprenticeship takes place during the summer break or during the academic year, provided that this does not prevent the student from attending lectures.
5. Student attendance at the Vocational Apprenticeship is compulsory. No more than 5 days of excused absence are permitted during a given part of the Vocational Apprenticeship. The Vocational Apprenticeship may be extended by the duration of the excused absence. Absence from the Vocational Apprenticeship must be authorised by the for Vocational Apprenticeships.
6. The basis for passing the placement is:
 - 1) completion of the placement programme and a positive assessment from the placement supervisor appointed by the department,
 - 2) submission of a completed Vocational Apprenticeship logbook immediately upon completion of the Vocational Apprenticeship.
7. The Vocational Apprenticeship is credited by the programme coordinator for Vocational Apprenticeships, on the basis of an entry in the Vocational Apprenticeship logbook made by the Vocational Apprenticeship supervisor from the department.
8. The formal confirmation of the internship's completion is an entry in the completion record, in accordance with § 21(5).
9. Detailed rules, the procedure for undertaking and crediting placements, including the cases and conditions under which the University may, at the student's request, credit activities performed by the student as part of employment, an internship or voluntary work towards the Vocational Apprenticeship (provided they enabled the achievement of the learning outcomes specified in the study programme for Vocational Apprenticeships), are set out in the Regulations for Student Vocational Apprenticeships.

§ 15.

1. The lecturer is required to present the following to students during the first class:
 - 1) the course syllabus, recommended reading, and the conditions and procedure for obtaining credit/sitting the exam,
 - 2) the location and times of consultation hours.

2. Detailed course syllabuses (course descriptions) are made available to students via the University's IT system.

CHAPTER 3 – ECTS CREDITS , TRANSFER AND RECOGNITION OF COURSES AND ECTS CREDITS

§ 16.

1. ECTS credits measure the average amount of work required of a student to achieve the learning outcomes.
2. One ECTS credit corresponds to 25–30 hours of student work, comprising classes organised by the University and the student's individual work related to those classes.
3. ECTS credits are assigned to courses, not to individual types of classes.
4. The number of ECTS credits for individual courses is specified in the study programme.
5. A student earns the ECTS credits assigned to a given course if they meet all the requirements specified in the study programme, including achieving the learning outcomes set for the course.

§ 17.

In the event of:

- 1) a student changing their field of study,
- 2) a student transferring from another higher education institution,
- 3) the admission of a student who is already a graduate of higher education or who has discontinued their studies after completing at least the first semester of study,

At the student's request (submitted within three weeks of the start of the semester), the course lecturer (or, in the case of degree programmes based on educational standards, the dean), may recognise as passed those courses (forms of study) in which the student has achieved positive marks during their studies to date and which fulfil the learning outcomes specified for the relevant degree programme.

§ 18.

1. As part of an academic exchange, a student may undertake short- and long-term mobility at another higher education institution, including a foreign one (hereinafter referred to as a partner institution).
2. For participation in short-term mobility programmes, i.e. Erasmus Blended Intensive Programmes (short intensive programmes combining physical and virtual mobility) and summer/winter schools, the student receives:
 - 1) no fewer than 3 ECTS credits – for participation in Blended Intensive Programmes (BIP),
 - 2) the number of ECTS credits specified by the organiser – for participation in a summer/winter school.
3. As part of long-term mobility (one or more semesters of study):
 - 1) The period of study completed at a partner institution, including under the Erasmus+ programme, is recognised as an integral part of the studies at the home institution.
 - 2) Courses completed at the partner institution are transferred and recognised for the student provided that:
 - a) they achieve learning outcomes related to the student's field of study, and
 - b) the total number of ECTS credits for these courses is at least 20.
 - 3) When transferring courses completed at a partner institution, the course titles and ECTS credits applicable at that institution shall be used.
 - 4) In order to carry out and coordinate tasks related to the transfer and recognition of courses completed by a student at a partner institution, the Rector shall appoint a university ECTS coordinator.
 - 5) The tasks of the coordinator referred to in point 4) include, in particular, determining, in consultation with the dean:
 - a) a list of courses to be undertaken by the student during the academic exchange (the so-called Confirmation of Credit Transfer),
 - b) any differences in the curriculum and the dates for their completion.

- 6) The student is obliged to immediately notify the university ECTS coordinator of any changes at the partner institution that prevent the completion of courses approved prior to departure, in order to update the list of courses and curriculum differences referred to in point 5).
- 7) If, as a result of the academic exchange, the student does not obtain the number of ECTS credits required to complete the degree programme in the relevant field of study, the university's ECTS coordinator, in consultation with the Dean, shall designate additional programme differences with a deadline for their completion.
- 8) The conversion of grades obtained by the student from the scale used at the partner university to the scale in force at the home university is carried out as follows:

5.0 – very good	- A
4.5 – better than good	- B
4.0 - good	- C
3.5 – satisfactory plus / better than satisfactory	- D
3.0 - satisfactory	- E
2.0 - unsatisfactory	- F
- 9) Final decisions regarding the transfer and recognition of courses completed by a student at a partner institution, the determination of curriculum differences, and the awarding of credits for the academic year following an exchange are made by the Dean.

CHAPTER 4 – RULES FOR STUDYING AND STUDENT REGISTRATION

§ 19.

1. Passing a course involves verifying the learning outcomes achieved by the student as a result of completing all forms (types) of classes conducted as part of that course.
2. The following grading scale is applied when awarding credits for individual forms (types) of classes, awarding course credits, and assessing the dissertation and final examination:

- very good	5.0
- good plus	4.5
- good	4.0
- satisfactory plus	3.5
- pass	3.0
- unsatisfactory	2.0

subject to paragraph 3.
3. The Rector may, by way of a decision, establish a list of courses and forms of classes that are subject to a descriptive assessment: passed (pass) or failed (fail).

§ 20.

1. The progress of studies is recorded in course completion records and in students' periodic achievement records.
2. The University makes information on the progress of students' studies available to them via the University's IT system.

§ 21.

1. Students are informed of the results of the assessment of learning outcomes (grades) by posting them on the University's IT system.
2. Teachers are required to enter the results of the assessment of learning outcomes (grades) into the University's IT system (the 'Current Grades' tab) by the following deadlines:
 - 1) for assessments/exams held in the main session:
 - a) within 7 days of:
 - the date of the exam/assessment – in the case of courses referred to in § 25,
 - the date of the last class – in the case of the classes referred to in § 26,

- b) the last day of teaching in the semester – in the case of the Diploma Seminar and the classes referred to in § 27,
 - 2) for assessments/exams held during the resit and conditional periods – within 3 days of the date of the exam/assessment.
3. The course assessment and the entry of the course mark into the study record (transcript) in the University's IT system shall be carried out by the course coordinator appointed by the Dean.
4. The course coordinator is required to submit the record in the University's IT system (under the 'Assessment Record' tab) no later than:
 - 1) for assessments/exams held during the main examination period – within 3 days of the last day of teaching in the semester,
 - 2) for assessments/exams held during the resit and conditional periods – within 3 days of the date of the exam/assessment,subject to paragraph 5.
5. In the case of Vocational Apprenticeship, the course coordinator is required to submit the record in the University's IT system no later than:
 - 1) 15 March following the winter semester,
 - 2) 15 September following the summer semester.

§ 22.

1. The condition for receiving a pass mark for:
 - 1) a given form of teaching is that the student achieves all the learning outcomes specified for that form of teaching,
 - 2) A course is that the student achieves all the learning outcomes specified for the individual forms of classes conducted as part of that course and obtains a pass mark for each form of class carried out as part of the course.
2. In the case of the second part of the Diploma Seminar, a further condition for receiving a pass mark is that the student submits their dissertation by the deadline and in accordance with the rules set out in § 41.
3. A pass mark for a course delivered in a given semester in the form of various types of classes is the arithmetic mean of the marks awarded to the student by the lecturers conducting the individual types of classes, rounded to a whole or half mark according to the following rules – in the case of an arithmetic mean:
 - 1) less than 3.25, 3.0 is recorded,
 - 2) if it is equal to or greater than 3.25 but less than 3.75, 3.5 is recorded,
 - 3) equal to or greater than 3.75 but less than 4.25, enter 4.0,
 - 4) if it is 4.25 or higher but less than 4.75, enter 4.5,
 - 5) equal to or greater than 4.75, enter 5.0.When calculating the average, forms (types) of classes that are subject to a descriptive assessment (pass/fail) are not taken into account.
4. Passing a course results in the student being awarded the appropriate number of ECTS credits specified in the study programme.

§ 23.

1. In cases justified on substantive grounds, it is possible to organise a pass simultaneously for two or more forms of classes within a course.
2. A prerequisite for a student's admission to the foreign language examination (including Polish) provided for in the study programme is the successful completion of the course.

§ 24.

1. The grade point average is calculated as the arithmetic mean of the final grades (pass and fail) awarded to the student for the courses taken, including marks for programme differences designated by the Dean.

2. Courses assessed on a pass/fail basis are not included in the calculation of the grade point average.
3. If a student transfers from another degree programme or another university, the grade point average is calculated solely on the basis of the courses included in the curriculum of the degree programme to which the transfer has taken place.

§ 25.

1. In the case of lectures and seminars, lecturers are required to enter information regarding the assessment of learning outcomes (grades) into the University's IT system no later than 7 days after the date of the examination or assessment.
2. In the case of courses which students find most difficult to pass, the Dean may schedule lectures or seminars for which an additional assessment/exam is held on a so-called 'zero date', whereby:
 - 1) the zero-term is organised at least 7 days before the main term,
 - 2) for assessment in the zero-term, the same method of verifying learning outcomes must be used as in the main term (i.e. the method specified in the course description),
 - 3) fail marks from the zero-term are not recorded in the University's IT system,
 - 4) students who regularly attend classes (with an attendance rate of at least 80% for the classes for which the zero-term is held) are entitled to sit the zero-term; this requirement does not apply to students who have received the Dean's approval for an individual study plan.

§ 26.

In the case of seminars, laboratory classes and language classes, lecturers are required to:

- 1) check attendance at every class,
- 2) enter information regarding the results of the assessment of learning outcomes (grades) into the University's IT system no later than 7 days after the date of the last class.

§ 27.

In the case of project-based classes, e-learning classes and self-study classes on the Nursing programme, lecturers are required to enter information regarding the results of the assessment of learning outcomes (grades) no later than the last day of teaching in the semester.

§ 28.

1. Students are required to sit the assessment of learning outcomes (assessment/exam) by the date specified in the timetable or by the lecturer.
2. A student's absence from a test/exam is tantamount to failing that form of assessment and results in a mark of 2.0 (fail) or 'fail' (nzał) being recorded.
3. The Dean may appoint a lecturer other than the person teaching the course in the given academic semester to conduct the assessment/exam.

§ 29.

1. If a student fails to pass a course within the standard timeframe, they are required to sit the assessment/exam during the resit period, subject to paragraph 2.
2. In the event of failing to pass within the standard period:
 - 1) Vocational Apprenticeship – the student may apply to retake the course or repeat the year,
 - 2) the second part of the Diploma Seminar – the student may apply to repeat the year.
3. Absence from the assessment/exam during the resit period is equivalent to failing the course during the resit period and results in the Dean awarding a fail mark (2.0) or a 'fail' (nzał).
4. The Dean may appoint a lecturer other than the one teaching the course in the given academic semester to conduct the assessment/exam during the resit period.

§ 30.

1. If a student fails to pass the course during the resit period, they shall be directed to take the assessment/exam during a short-term conditional period, subject to paragraph 10.
2. If a student fails to pass the course during the short-term conditional period (hereinafter “short-term condition”), they may apply for permission to sit the assessment/exam during the long-term conditional period (hereinafter “long-term condition”). To this end, the student should submit an appropriate application to the Dean within 7 days of the date of announcement of the assessment results.
3. Students shall sit assessments/exams only for those forms of the course that have not been passed within the Course covered by the conditional period, subject to paragraph 4.
4. In the case of courses in the Nursing programme where a given form of teaching is delivered by two lecturers, the conditional pass applies only to that part of the course which the student has failed, i.e. the clinical part or the nursing part. If the student has failed both parts, the conditional pass applies to both parts of the course.
5. The Dean shall refer the student to compulsory consultations regarding the Course subject to a conditional pass.
6. To conduct the assessment of the course under the conditional deadline and to conduct the consultations referred to in paragraph 5, the Dean may appoint a teacher other than the person teaching the course in the given academic semester.
7. The dates for assessments during the conditional period may not exceed:
 - 1) for a short-term condition: 15 March following the winter semester and 1 September following the summer semester,
 - 2) for a long-term conditional assessment: 15 May following the winter semester and 15 January following the summer semester.
8. If a student is absent from a credit assessment/exam on a conditional date, the lecturer enters ‘Abs’ (absent) in the University’s IT system (under the ‘Current Grades’ tab).
9. Students in their final semester of study may not apply for the long-term resit period.
10. A student who does not take advantage of the opportunity to pass a course during the short-term conditional period should, within 7 days of the announcement of the results of the assessment/exam during the resit period, submit an application to the Dean for permission to:
 - 1) take the assessment/exam during the long-term conditional period, or
 - 2) retake the course, or
 - 3) repeat the year.
11. A student who has not passed a course during the long-term conditional period may apply for permission to:
 - 1) repeat the course, or
 - 2) repeat the year.To this end, the student should submit an appropriate application to the Dean within 7 days of the date on which the assessment results are announced.

§ 31.

1. A student who has obtained the Dean’s permission to retake a course is required to pass the assessments and examinations for all forms of the course, subject to paragraph 2.
2. In the case of courses in the Nursing programme where a given form of teaching is delivered by two lecturers (clinical and nursing components), a student repeating the course is required to pass both components.
3. The deadline for passing the repeated course must not exceed the following dates:
 - 28 February – for a course originally taken by the student in the winter semester,
 - 31 July – for a course originally taken by the student in the summer semester.
4. A student repeating a course is entitled to attend classes for that course alongside students in a lower year of study, provided that the timing of the course for the lower year allows the course to be passed by the deadline specified in paragraph 3.

5. If it is not possible for the student to attend classes for the repeated course, the Dean shall refer the student to compulsory consultations on that course.
6. To conduct the consultations referred to in paragraph 5 and to assess the retaken course, the Dean may appoint a teacher other than the person teaching the course in the given academic semester.
7. A student repeating a course is entitled to two assessment dates (the main and resit dates); the student is not entitled to a conditional assessment date or to repeat the course, subject to paragraph 8.
8. The Dean may grant a student permission to repeat a Vocational Apprenticeship. A student repeating a Vocational Apprenticeship is entitled to one attempt to pass the course (basic); if the repeated Vocational Apprenticeship is not passed, the student may apply to repeat the academic year.

§ 32.

1. The assessment period for a student, covering the requirement to pass courses, fulfil teaching obligations and achieve the learning outcomes specified in the study programme, is the academic year. Where studies in a given degree programme:
 - 1) commence in the summer semester of a given academic year – the assessment period for the student in that academic year is one (the first) semester of study,
 - 2) end in the winter semester of a given academic year – the assessment period for the student in that academic year is one (the final) semester of study.
2. During the academic year, the Dean may remove a student from the register if the circumstances specified in § 59 apply.
3. The decision on a student's registration for the following academic year is taken by the Dean. A student may obtain for the following year:
 - 1) full registration,
 - 2) conditional registration,
 - 3) re-enrolment for the same year of study.
4. Full registration for the next academic year is granted to a student who:
 - 1) have passed all courses covered by the study programme to date, including elective courses, repeated courses and programme differences (if the deadline for passing them set by the Dean expires in the given year),
 - 2) have met the programme requirements set by the Dean by way of an order.
5. In the case of a student who has not been granted full registration for the next academic year, the Dean shall issue a decision on:
 - 1) conditional permission to commence studies in the next academic year (conditional registration) – in accordance with the rules set out in § 33,
 - 2) permission to repeat the year (re-enrolment for the same year of study) – in accordance with the rules set out in § 34–35,
 - 3) removal from the student register.
6. The Dean may grant conditional registration or re-registration for the same year of study (repeating the year) only upon a written application from the student, submitted no later than 15 September of the relevant year.

§ 33.

1. Conditional registration for the following academic year may be granted to a student who:
 - 1) have failed no more than four courses in the given academic year and have obtained the Dean's consent to complete these courses within a long-term conditional deadline and/or consent to retake the course,
 - 2) have met the curriculum requirements set by the Dean by way of an order.
2. As part of conditional registration, the student:
 - 1) attend and pass the courses included in the curriculum for the year for which conditional registration has been granted,
 - 2) passes the courses covered by the long-term condition,
 - 3) attends and passes the courses subject to the requirement to retake them, subject to § 31(5)-(6).

3. Failure by a student to pass a course subject to the obligation to repeat results in the student failing the year for which they received conditional registration.

§ 34.

A student who has obtained the Dean's consent to repeat a year, take a leave of absence or resume studies shall join the year of study specified in the decision and is required to:

- 1) achieve the learning outcomes specified for that year of study,
- 2) continue their studies in accordance with the study programme applicable to that year of study and under the conditions applicable to that year.

§ 35.

1. A student repeating a year is required to complete and pass all courses and forms of instruction covered by the study programme, subject to paragraphs 2–4.
2. When granting permission to repeat a year, the Dean shall specify the programme differences and the deadline for their completion. The Dean may not specify programme differences if the student has achieved, in the course of their studies, all the programme-specific learning outcomes prescribed for the given programme and year of study.
3. The Dean may transfer a student's final marks for courses in which the student achieved a pass in the year that was not successfully completed. The student is not obliged to attend classes for which marks have been transferred.
4. A student who is repeating a year of study due to failing no more than two courses may obtain the Dean's consent to repeat only those courses.
5. A student may repeat a given year of study no more than three times during the course of their studies. In justified cases, the Rector may grant permission to repeat a given year of study for a fourth time.
6. A student required to repeat a year is obliged to inform the University in writing of their readiness to continue their studies. Such notification must be submitted by 15 September – in the case of returning to studies from the winter semester – and by 15 January – in the case of returning to studies from the summer semester. Failure to provide written notification of the intention to continue studies is deemed equivalent to not commencing studies, which results in removal from the register of students in accordance with § 59(1)(1).

§ 36.

1. A student who has received a fail (2.0) or a 'fail' (nzal) for a course and does not agree with the mark awarded may submit a request to sit a re-examination. To this end, they should submit a request to the Dean within 3 days of the date of the announcement of the assessment/exam results.
2. The board examination should take place no later than 7 days after the date of the announcement of the results of the relevant assessment/examination. The board examination is conducted orally, unless the Dean, due to the specific nature of the course, decides to conduct the examination in written form.
3. The examination board examination is conducted by a three-member board: the dean or vice-dean as its chair, the course lecturer as the examiner, and a lecturer in the course being examined or a related discipline.
4. A person designated by the student may be present as an observer during the panel examination.
5. Minutes are taken of the panel examination.
6. The mark obtained in the panel examination is the final mark for the course.

§ 37.

In the event of a serious breach of the principles of fair examination/assessment, the Dean may invalidate the mark for the Course. The Dean shall appoint a lecturer other than the person teaching the Course in the given academic semester to conduct the re-examination/re-assessment.

§ 38.

A student has the right to inspect their examination/assessment paper, together with the justification for the mark awarded, within one month of the results of the verification of learning outcomes (marks) being published in the University's IT system.

CHAPTER 5 – DIPLOMA THESIS

§ 39.

1. A dissertation is an independent study of a scientific, artistic or practical topic (depending on the field of study).
2. A dissertation may take the form of an artistic or IT project (work), comprising a project component and a written component setting out the methodology and a description of the stages involved in carrying out the project component.
3. The rules for determining thesis topics and assigning students to seminar groups (supervisors), as well as the conditions for undertaking and completing theses, are laid down by the Vice-Chancellor.
4. In the case of first-cycle studies in the field of Nursing commenced in the 2025/2026 academic year and in subsequent years, the study programme does not require the preparation and submission of a thesis.

§ 40.

1. The student shall undertake the thesis during the last two semesters of their studies under the supervision of a supervisor who holds at least a doctoral degree, subject to paragraph 8.
2. The student shall prepare the dissertation in the language in which they are studying, subject to paragraphs 3–4.
3. With the Dean's consent, a student may prepare their dissertation in a foreign language and sit the dissertation examination in a foreign language. To this end, the student should submit an appropriate application to the Dean no later than before the start of the final semester of their studies.
4. In the case of degree programmes related to the study of a foreign language, the student shall prepare their thesis in the language that is the course subject.
5. The thesis is assessed by the supervisor and one external examiner appointed by the Dean. The result of the thesis assessment is the arithmetic mean of the marks awarded by the supervisor and the external examiner. The reviewer of the thesis may be a person who holds at least a doctoral degree, subject to paragraph 8.
6. If the reviewer awards a fail mark, the Dean shall refer the thesis to an additional reviewer for assessment. In such a situation, the result of the thesis assessment shall be the arithmetic mean of the marks awarded by the supervisor and both reviewers. In the event of a second fail mark from the thesis review, the Dean shall require the student to repeat the year.
7. The review of the thesis is public, except where the subject matter of the thesis is covered by legally protected confidentiality.
8. In the case of first-cycle studies in Nursing commenced in the 2024/2025 academic year and earlier, the supervisor and reviewer of the thesis shall be a person who holds at least a Master's degree and is licensed to practise as a nurse.

§ 41.

1. The student shall submit the thesis in electronic form.
2. The deadline for submitting the thesis is:
 - 1) 15 July – for final examinations held in July,
 - 2) 15 September – for final examinations held in September,
 - 3) 15 February – for degree examinations held in February,
 - 4) 15 March – for degree examinations held in March,but no later than 14 days before the scheduled date of the thesis examination.

3. If it is not possible to submit the thesis for valid reasons, the Dean may, after obtaining the opinion of the thesis supervisor, extend the deadline for submitting the thesis, but by no more than two months. To this end, the student should submit a relevant application to the Dean by the date specified in paragraph 2 at the latest.
4. A student who has not submitted their thesis by the set deadline may apply for permission to repeat the year. To this end, the student should submit an appropriate application to the Dean within 7 days of the set submission date.

§ 42.

1. The thesis prepared by the student (and, in the case of a thesis of an artistic or IT nature, as referred to in § 39(2), only its written part) is checked prior to the final examination using the Unified Anti-Plagiarism System .
2. The Unified Anti-Plagiarism System determines the Percentage Similarity, which indicates the level of similarity of the examined thesis to:
 - 1) other works held in the ministerial repository of written degree theses,
 - 2) documents from other comparison sources (the Internet, legal acts, university reference databases).
3. Similarity is defined as the occurrence of phrases containing at least 20 consecutive words.
4. A student may not sit the final examination if the Similarity Percentage for their thesis exceeds 30%.

§ 43.

1. The University has the right of first publication of a student's thesis. If the University has not published the thesis within 6 months of the date of its defence, the author may publish it.
2. The university has the right of first refusal to acquire the economic copyright to a student's thesis within three years of the student's graduation.
3. The transfer of economic copyright to the thesis shall take place on the basis of a separate agreement.
4. Where a student intends to transfer the economic copyright to their thesis, they are obliged to inform the University thereof. The University is entitled to exercise the right of first refusal referred to in paragraph 1 within one month of receiving such information. The student is entitled to transfer the economic copyright to the thesis only if the University refuses to acquire that right or if the one-month period expires without result.
5. In the event of a breach by the student of the provisions of paragraph 2 or paragraph 4, the student shall be obliged to pay the University a contractual penalty in an amount equivalent to the market price of the thesis on the date of conclusion of the agreement concerning the transfer of economic copyright.

CHAPTER 6 – DIPLOMA EXAMINATION

§ 44.

1. The conditions for admission to the diploma examination are:
 - 1) having taken all the examinations and obtained the credits required by the study programme for the relevant degree course,
 - 2) submission of a declaration that the thesis has been prepared independently (the detailed content of the declaration is specified by the Rector in accordance with § 49),
 - 3) obtaining a grade of at least 'pass' for the thesis, subject to paragraph 3.
2. If disciplinary proceedings referred to in § 56 have been initiated against a student, including on the grounds of suspected plagiarism in the thesis and/or use of generative AI technology contrary to the University's rules, the student may not sit the final examination until the proceedings have been legally concluded.

3. In the case of first-cycle studies in the field of Nursing commenced in the 2025/2026 academic year and in subsequent years, the condition for admission to the final examination is the completion of all examinations and the attainment of the credits required by the study programme.
4. In the case of a single-cycle Master's degree programme in Physiotherapy, the condition set out in paragraph 1(1) does not apply to admission to the theoretical part of the final examination.

§ 45.

1. The diploma examination comprises:
 - 1) a presentation of the dissertation by the student,
 - 2) a brief review of the thesis by the examiner,
 - 3) the student's response to:
 - a) a question relating to the thesis,
 - b) a problem-based question relating to the programme's learning outcomes,subject to paragraphs 2–4.
2. For first-cycle studies in Nursing commenced in the 2024/2025 academic year and earlier, the diploma examination consists of three parts: theoretical, practical and the defence of the thesis, and is conducted in that order. Detailed rules for conducting the final examination in the Nursing programme are set out in a Rector's Order. The defence of the dissertation in the Nursing programme comprises:
 - 1) a presentation of the thesis by the student,
 - 2) a brief review of the thesis by the examiner,
 - 3) the student's response to two questions relating to the thesis
3. For first-cycle studies in Nursing commencing in the 2025/2026 academic year and in subsequent years, the diploma examination consists of two parts: a theoretical part and a practical part, and is conducted in that order. Detailed rules for conducting the final examination in the Nursing programme are set out in a separate Rector's Order.
4. In the case of the single-cycle Master's degree programme in Physiotherapy, the final examination consists of two parts: a theoretical component and the defence of the dissertation, and is conducted in that order. The defence of the dissertation in the Physiotherapy programme involves:
 - 1) a presentation of the thesis by the student,
 - 2) a brief review of the thesis by the examiner,
 - 3) the student's response to two questions relating to the thesis.
5. The final examination is an oral examination and is conducted in the language in which the student is studying,
and in the case of degree programmes related to the study of a foreign language – in the language that is the subject of their course.
6. The thesis examination, and in the case of first-cycle studies in Nursing commenced in the 2024/2025 academic year and earlier, and integrated master's studies in Physiotherapy – the defence of the thesis – takes place before a committee comprising:
 - 1) the Dean, the Vice-Dean or a person appointed by the Dean who holds at least a doctoral degree – as chair,
 - 2) the thesis supervisor,
 - 3) the thesis reviewer,subject to paragraph 7.
7. In justified cases, the Dean may grant permission for the supervisor or examiner of a thesis to be absent from the final examination (thesis defence). In such cases, in order to complete the composition of the examination board, the Dean shall appoint another academic staff member representing the academic discipline within which the subject matter of the thesis falls, or a related discipline.
8. The proceedings of the diploma examination are recorded in the minutes.
9. The mark for the diploma examination is the weighted average of the marks obtained by the student for:
 - a) the presentation of the thesis (weighted 0.2),
 - b) answering a question relating to the thesis (weighting 0.3),

- c) answering a problem-based question relating to the programme's learning outcomes (weighting 0.5), rounded up to a full or half mark in accordance with the rules set out in paragraph 11, subject to paragraph 10.
10. In the case of first-cycle studies in Nursing commenced in the 2024/2025 academic year and earlier, and uniform master's studies in Physiotherapy, the mark for the thesis defence is the weighted average of the marks obtained by the student for:
- a) the presentation of the thesis (weighted at 0.2),
 - b) answering two questions relating to the thesis (each with a weighting of 0.4), rounded to a whole or half mark in accordance with the rules set out in paragraph 11.
11. The weighted average of the marks referred to in paragraphs 9–10 is rounded to a whole or half mark in accordance with the following rules – in the case of a weighted average:
- 1) not less than 3.0 but less than 3.5, 3.0 is recorded,
 - 2) if equal to or greater than 3.5 but less than 3.75, 3.5 is recorded,
 - 3) equal to or greater than 3.75 but less than 4.25, enter 4.0,
 - 4) equal to or greater than 4.25 but less than 4.51, enter 4.5,
 - 5) equal to or greater than 4.51, enter 5.0,
- provided that, in order to pass the diploma examination, the student must obtain at least a pass mark (3.0) for the presentation of the diploma thesis and for answering each of the questions referred to in paragraph 1(3), paragraph 2(3) and paragraph 4(3) respectively.
12. Diploma examinations are held:
- 1) in July and September – for students completing their studies in the summer semester,
 - 2) in February and March – for students completing their studies in the winter semester, subject to paragraph 13.
13. Final examinations for students who, in accordance with § 41(3), have obtained the Dean's permission to extend the deadline for submitting their dissertation may be held:
- 1) by the end of November – for students completing their studies in the summer semester,
 - 2) by the end of May – for students completing their studies in the winter semester.
14. The date of the final examination, including its individual parts in the case of first-cycle studies in Nursing and uniform master's studies in Physiotherapy, shall be set by the Dean.
15. The provisions of paragraph 5 do not apply to the practical part of the final examination for first-cycle studies in Nursing and the theoretical part of the final examination for the integrated Master's programme in Physiotherapy.

§ 46.

1. At the request of the student or the supervisor, the diploma examination may be open to the public. To this end, the student or the supervisor shall submit a written request to the Dean no later than 7 days before the scheduled date of the diploma examination.
2. Information regarding the date and venue of the open diploma examination and the topic of the thesis (if applicable) shall be made public on the University's website.

§ 47.

1. Failure to sit the diploma examination is equivalent to receiving a fail mark (2.0), subject to paragraphs 4–6.
2. If a student has received a fail mark in the diploma examination, the Dean shall set a second date for the diploma examination, which shall be the final date. The diploma examination on the second date shall take place no earlier than one month after the date of the first examination, but no later than three months after that date, subject to paragraphs 4–6.
3. A student who has received a fail mark in the diploma examination on the second date may apply for permission to repeat the year, subject to paragraphs 4–6. To this end, the student should submit an appropriate application to the Dean.

4. In the case of first-cycle studies in the field of Nursing commenced in the 2024/2025 academic year and earlier:
 - 1) A student receiving a fail mark in the theoretical part of the final examination results in the student not being admitted to the subsequent stages of the graduation process. The Dean shall set a second date for the theoretical part of the examination, provided that the resit examination may not take place earlier than two weeks after the first date, but no later than four weeks after the first date. If a student again receives a fail mark in the theoretical part of the diploma examination, this is equivalent to receiving a fail mark in the diploma examination.
 - 2) If a student receives a fail mark in the practical part of the diploma examination, they shall not be admitted to the defence of their thesis. The Dean shall set a second date for the practical part of the examination; however, the resit examination may not take place earlier than two weeks after the first date, but no later than four weeks after the first date. If a student again receives a fail mark in the practical part of the diploma examination, this is equivalent to receiving a fail mark in the diploma examination.
 - 3) If a student receives a fail mark for the defence of their thesis, the Dean shall set a second date for the defence, provided that the resit cannot take place earlier than one month after the date of the first examination, but no later than three months after that date. If a student again receives a fail mark for the defence of their thesis, this is equivalent to receiving a fail mark in the final examination.
 - 4) A student who has received a fail mark in the final examination may apply for permission to repeat the year. To this end, the student should submit an appropriate application to the Dean.
5. For first-cycle degree programmes in Nursing commencing in the 2025/2026 academic year and in subsequent years:
 - 1) If a student fails the theoretical part of the final examination, they will not be permitted to proceed to the subsequent stages of the graduation process. The Dean shall set a second date for the theoretical part of the examination; however, the resit may not take place earlier than two weeks after the first date, nor later than four weeks after the first date. If a student again receives a fail mark in the theoretical part of the diploma examination, this is equivalent to receiving a fail mark in the diploma examination.
 - 2) If a student fails the practical part of the diploma examination, the Dean shall set a second date for the practical part of the examination; however, the resit may not take place earlier than two weeks after the first date, but no later than four weeks after the first date. If a student again receives a fail mark in the practical part of the final examination, this is equivalent to receiving a fail mark in the final examination.
 - 3) A student who has received a fail mark in the diploma examination may apply for permission to repeat the year. To this end, the student should submit an appropriate application to the Dean.
6. In the case of the single-cycle Master's degree programme in Physiotherapy:
 - 1) A student receiving a fail mark in the theoretical part of the final examination results in the student not being admitted to the subsequent stages of the graduation process. The Dean sets a second date for the theoretical part of the examination, provided that the resit cannot take place earlier than two weeks after the first date, but no later than four weeks after the first date. If a student again receives a fail mark in the theoretical part of the diploma examination, this is equivalent to receiving a fail mark in the diploma examination.
 - 2) If a student receives a fail mark for the defence of their thesis, the Dean shall set a second date for the defence, provided that the resit cannot take place earlier than one month after the date of the first examination, but no later than three months after that date. If a student again receives a fail mark for the defence of their thesis, this is equivalent to receiving a fail mark in the final examination.
 - 3) A student who has received a fail mark in the final examination may apply for permission to repeat the year. To this end, the student should submit an appropriate application to the Dean.

§ 48.

1. The date of graduation is the date on which the final examination is taken with a pass mark of at least 'pass'.

2. The final result of the studies is based on:
 - 1) the average mark for the course (weighted at 0.6),
 - 2) the mark for the dissertation (weighted at 0.2),
 - 3) the mark for the final examination (weighted at 0.2),subject to paragraphs 3–4.
3. In the case of first-cycle studies in Nursing commenced in the 2024/2025 academic year or earlier, the final result of the studies is based on:
 - 1) the average of the course grades (weighted at 0.6),
 - 2) the average mark for the practical and theoretical parts of the final examination (weighted at 0.2),
 - 3) the mark for the dissertation (weighted at 0.1),
 - 4) the mark for the thesis defence (weighted at 0.1).
4. For first-cycle studies in Nursing commenced in the 2025/2026 academic year and in subsequent years, the final result of the studies is based on:
 - 1) the average grade for the degree (weighted at 0.6),
 - 2) the mark for the practical part of the final examination (weighting 0.2),
 - 3) the mark for the theoretical part of the final examination (weighted at 0.2).
5. The final grade is entered on the degree certificate in accordance with the following rule – in the case of a final result:
 - 1) less than 3.5, ‘pass’ (3.0) is entered,
 - 2) if equal to or greater than 3.5 but less than 3.75, “satisfactory plus” (3.5) is entered,
 - 3) equal to or greater than 3.75 but less than 4.25, “good” (4.0) is entered,
 - 4) if equal to or greater than 4.25 but less than 4.51, ‘good plus’ (4.5) is entered,
 - 5) if it is equal to or greater than 4.51, ‘very good’ (5.0) is entered,subject to paragraph 6.
6. If the average mark for the course is lower than 3.0, the final mark entered on the degree certificate may not be higher than “pass” (3.0).

§ 49.

The Rector may specify the detailed conditions for a student’s admission to the final examination and the rules for conducting the final examination, including separately for individual fields of study.

CHAPTER 7 – STUDENT RIGHTS AND OBLIGATIONS

§ 50.

1. A student has the right to:
 - 1) transfer and recognition of ECTS credits,
 - 2) pursue their studies according to an individual study plan,
 - 3) justify absences from classes,
 - 4) take leave of absence from classes,
 - 5) change universities,
 - 6) changing your field of study,
 - 7) changing the mode of study,
 - 8) taking a panel examination in the presence of an observer of their choice,
 - 9) repeating a course due to unsatisfactory academic performance,in accordance with the rules set out in the study regulations.
2. A student is entitled to benefits in accordance with the rules set out in separate regulations.

§ 51.

- 1 Students and graduates who excel in their studies and additionally have academic, artistic or sporting achievements may be awarded prizes and distinctions.

- 2 The awards and distinctions referred to in paragraph 1 shall be granted by the Rector or a committee appointed by him.

§ 52.

1. A student may study on more than one degree programme, including at different higher education institutions. Commencing studies at the University on an additional degree programme requires the consent of the Dean of the faculty offering the primary degree programme, in consultation with the Dean of the faculty offering the additional degree programme.
2. The consent referred to in paragraph 1 shall be granted by the dean upon a written application from the student submitted no later than 14 days after the start of the relevant semester. When granting consent, the dean shall take into account, in particular, the academic results achieved by the student in their primary field of study and the feasibility of attending all compulsory classes.

§ 53.

1. Upon a written, justified request, the Dean may grant a student leave of absence for:
 - 1) health-related,
 - 2) circumstantial,
 - 3) parental.
2. Leave may be granted:
 - 1) after the successful completion of the academic year,
 - 2) for a period not exceeding two consecutive academic semesters,
 - 3) no more than three times during the course of study.
3. Medical leave is granted on the basis of a specialist doctor's certificate.
4. Special leave is granted for important unforeseen circumstances that prevent or significantly hinder a student from pursuing their studies, and for reasons arising from the course of the student's studies.
5. Parental leave is granted:
 - 1) to a pregnant student for a period up to the date of the child's birth,
 - 2) to a student who is a parent for a period of up to one year,provided that if the end of the leave falls during an academic semester, the leave may be extended until the end of that semester. Parental leave is granted on the basis of an abridged copy of the child's birth certificate. The Dean shall not refuse to grant parental leave.
6. An application for leave must be submitted immediately after the occurrence of the event constituting the basis for its granting, subject to paragraph 7.
7. A student who is a parent may submit an application for parental leave within one year of the child's date of birth.
8. When granting leave, the Dean:
 - 1) specifies the semester of the academic year and the semester of study from which the student is to resume their studies,
 - 2) specifies any differences in the curriculum and the deadline for completing them.The Dean may not specify any curriculum differences if, during the course of their studies, the student has achieved all the programme-specific learning outcomes prescribed for the relevant programme and year of study.
9. During the leave of absence, the student retains their student rights. The right to benefit from student services during the leave of absence is subject to the rules set out in separate regulations.
10. A student on leave is required to inform the University in writing of their intention to resume their studies. Such notification must be submitted by 15 September – in the case of returning to studies from the winter semester – and by 15 January – in the case of returning to studies from the summer semester. Failure to provide written notification of the intention to continue studies is deemed equivalent to not resuming studies, which results in removal from the student register in accordance with § 59(1)(1).
11. In justified cases, the Rector may grant a student a leave of absence, even if the limit referred to in paragraph 2(3) has been exceeded.

§ 54.

A student is obliged to:

- 1) comply with the regulations in force at the University and take care of the University's property,
- 2) comply with generally applicable laws,
- 3) upholding the dignity of students and the good reputation of the University,
- 4) show respect to University staff and observe the rules of social coexistence,
- 5) pay tuition fees on time in accordance with separate regulations,
- 6) submitting the required medical certificates to the University in a timely manner (in particular, certificates from an occupational health doctor, certificates of required vaccinations, and reports from an occupational health clinic for sanitary and epidemiological purposes), failing which the student will not be permitted to attend the selected courses.

§ 55.

1. The student is obliged to act in accordance with the content of the oath, the student code of ethics and the provisions of the study regulations.
2. Students are required to attend the teaching sessions specified in the study programme, including Vocational Apprenticeship, subject to paragraph 3 and § 11(2).
3. In the case of lectures and seminars, the decision as to whether attendance is compulsory shall be taken by the lecturer.
4. Students are required to sit examinations and obtain credits on time and independently.
5. Students are required to prepare their thesis independently.
6. Students are obliged to comply with the University's rules on the use of generative AI technology.
7. Students are obliged to notify the Dean's Office immediately of any change to their surname, first name, identity document or address details. In the event of failure to notify the University of a change of address, correspondence sent to the last address provided shall be deemed to have been delivered.
8. Every student has an individual University email account. Students are required to check their account for messages at least once a week and to delete messages they have already read from their account at least once a month.
9. Upon request by the University, students are required to complete surveys, including the student evaluation survey of teaching staff.

§ 56.

A student shall be subject to disciplinary liability for conduct unbecoming of a student and for breaches of the University's regulations, in accordance with the rules set out in separate regulations.

CHAPTER 8 – LOSS OF STUDENT STATUS

§ 57.

1. A student's rights at the University of Information Technology and Management in Rzeszów shall be forfeited in the event of:
 - 1) completion of studies,
 - 2) removal from the student register.
2. A student removed from the register of students is not entitled to sit examinations or assessments.

§ 58.

1. A student who sits a final examination, withdraws from their studies or is removed from the student register is obliged to settle their accounts with the University, in particular to pay any outstanding fees.
2. A graduate of a first-cycle degree programme retains the right to use their student ID card until 31 October of the year in which they completed their studies.

§ 59.

1. The Dean shall remove a student from the register of students in the event of:
 - 1) failure to commence studies, including:
 - a) failure to take the oath ,
 - b) following a period of leave of absence or being required to repeat a semester or courses,
 - 2) withdrawal from studies,
 - 3) failure to submit a dissertation or sit a final examination by the deadline,
 - 4) being subject to the disciplinary penalty of expulsion from the University.
2. The Dean may remove a student from the register of students in the event of:
 - 1) failure to attend compulsory classes,
 - 2) failure to make academic progress,
 - 3) failure to pass the year within the specified time limit,
 - 4) failure to pay tuition fees on time.
3. Failure to attend compulsory classes is determined by the Dean upon the request of the lecturer teaching the course in question, submitted where the student:
 - 1) has missed classes where attendance is compulsory on at least three occasions without a valid excuse, or
 - 2) has missed, without justification, at least 50% of the hours of classes where attendance is compulsory.
4. The Dean shall determine that a student has made no academic progress if the student:
 - 1) has failed more than four courses in the winter semester,
 - 2) has not met the curriculum requirements set by the Dean by way of an order,
 - 3) has not met the conditions for admission to the final examination specified in § 44 or in the regulations issued pursuant to § 49.
5. In the event of withdrawal from studies, the student is required to submit a written statement. The withdrawal must be in the following form:
 - 1) in writing – the statement must be submitted in person at the Dean’s Office or sent by registered post, or
 - 2) electronically – the statement must be submitted via the University’s ICT system for handling electronic correspondence, the ePUAP platform or the address for electronic service (e-Doręczenia).
6. In the event of:
 - 1) the death of the student,
 - 2) the student losing their legal capacity,
 - 3) the revocation of the decision to admit the student to the course,the student’s status expires, which has the same effect as removal from the.
7. Removal from the student register takes place by way of an administrative decision. The removal procedure begins with an email notification to the student via the University’s IT system regarding the grounds for their removal from the student register and the setting of a deadline by which they may submit an explanation regarding the situation.

§ 60.

1. A student who has been removed from the student register may submit an application to the Dean to resume their studies (to have their student status reinstated). Resuming studies does not constitute admission to a degree programme within the meaning of Article 69 of the *Law on Higher Education and Science*.
2. When granting permission to resume studies, the Dean:
 - 1) specifies the semester of the academic year and the semester of the programme from which the applicant is to resume their studies,
 - 2) specifies any differences in the curriculum and the deadline for completing them.

The Dean may not specify any differences in the curriculum if, during the course of their studies, the student has achieved all the programme-specific learning outcomes prescribed for the relevant programme and year of study.

3. The Dean shall issue a decision refusing to allow the resumption of studies if:
 - 1) The university no longer offers the degree programme and year of study to which the applicant is due to join upon resumption, or
 - 2) more than 3 years have elapsed since the date of removal from the student register, or
 - 3) the reason for removal from the student register was a disciplinary penalty of expulsion from the University, or
 - 4) the removal from the register occurred after the fourth repetition of the year in question.
4. A student removed from the register who wishes to resume their studies within the same semester and academic year must submit an application for reinstatement within 21 days of receiving the decision on removal.

CHAPTER 9 – CONDITIONS FOR STUDYING FOR STUDENTS ADMITTED TO STUDIES ON THE BASIS OF CONFIRMATION OF LEARNING OUTCOMES

§ 61.

1. The University permits the crediting of courses (to the extent corresponding to the learning outcomes contained in the study programme of the relevant degree programme) on the basis of the recognition of prior learning. The rules, conditions and procedure for the recognition of prior learning, as well as the method of appointing and the mode of operation of the committees verifying prior learning, are determined by the University Senate.
2. As a result of the confirmation of learning outcomes, a student may be credited with courses to which a total of no more than 50% of the ECTS credits allocated to the courses covered by the study programme are assigned.

§ 62.

1. The Dean shall award credits (and the ECTS credits assigned to those courses) to a person admitted to the programme on the basis of the validation of learning outcomes, pursuant to a resolution of the committee for the validation of learning outcomes; however, courses validated on the basis of documentation submitted by the candidate shall be awarded a descriptive grade of ‘pass’, and the recognition of courses confirmed on the basis of a formal evaluation process is awarded a numerical or descriptive grade – in accordance with the principle specified in the course syllabus.
2. Students admitted on the basis of the recognition of prior learning follow an individual study plan, under which changes to the order in which selected courses within the curriculum of the relevant degree programme are taken are permitted. The provisions of § 10 do not apply to students admitted on the basis of the recognition of prior learning.
3. The duration of studies for a person admitted on the basis of the recognition of prior learning may be shorter than that provided for in the study programme for the relevant field of study, but not shorter than:
 - 1) 2 years – in the case of first-cycle studies,
 - 2) 1 year – in the case of second-cycle studies.The duration of studies may be reduced by one semester if, as a result of the recognition of prior learning, at least 30 ECTS credits assigned to courses included in the study programme are awarded.
4. The Dean shall appoint a tutor for the student from among the academic staff.

CHAPTER 10 – FINAL PROVISIONS

§ 63.

1. In all matters covered by the study regulations, the student has the right to appeal to the Rector against decisions issued in the first instance by the Dean.
2. In the case of decisions taken in the first instance by the Rector, the student may submit a request for a review of the case.
3. The deadline for lodging an appeal or a request for reconsideration is 14 days from the date of receipt of the decision.
4. The decision issued following the submission of an appeal or a request for reconsideration of the case is final.
5. Final administrative decisions issued in individual student matters may be appealed to the Provincial Administrative Court in accordance with the procedure and rules laid down in separate regulations.

§ 64.

In matters not covered by these regulations but relating to the rights and obligations of students, decisions shall be taken by the relevant Dean.

§ 65.

The Study Regulations shall enter into force at the start of the academic year, following agreement with the university's legislative body of the student union.

**Chair of the Senate
Rector
of the University of Information Technology and
Management
in Rzeszów**

Małgorzata Gosek, Ph.D