ORDER NO. 88/2026
OF THE RECTOR
OF THE UNIVERSITY OF INFORMATION TECHNOLOGY AND MANAGEMENT
in Rzeszów

dated 25 September 2026

on the Regulations for the Mini-OSCE Practical Examination conducted as part of the Fundamentals of Nursing course for Nursing students

Acting pursuant to:
- *§ 26(10)(b) of the Statutes of UITM in Rzeszów, adopted by Resolution No. 4/2019 of 3 September 2019 of the Management Board of SPP-Innowacje II sp. z o.o., with its registered office in Rzeszów (as amended)*
- *the Regulation of the Minister of Science and Higher Education of 26 July 2019 on the standards of education preparing students for the professions of medical doctor, dentist, pharmacist, nurse, midwife, laboratory diagnostician, physiotherapist and paramedic (as amended),*

I hereby establish as follows:

§ 1.

The Regulations for the practical examination using the Mini OSCE (Mini Objective Structured Clinical Examination) method, conducted as part of the 'Fundamentals of Nursing' course for Nursing students at the University of Information Technology and Management in Rzeszów, are set out in the Appendix to the foregoing Order.

§ 2.

1. This Order shall come into force on 1 October 2026.
2. Upon the entry into force of the foregoing Order, Decision No. 7/2023 of 12 September 2023 shall cease to remain in force.

By authorisation of the Vice-Rector for Teaching
at the University of Information Technology and Management
in Rzeszów

Barbara Przywara, PhD

Appendix to the Rector's Order
No. 88/2026 of 25 September 2026

REGULATIONS FOR THE PRACTICAL EXAMINATION USING THE MINI OSCE METHOD *(MINI OBJECTIVE STRUCTURED CLINICAL EXAMINATION)* FOR NURSING STUDENTS AT THE UNIVERSITY OF INFORMATION TECHNOLOGY AND MANAGEMENT in Rzeszów

§ 1.

1. These Regulations define the organisation, procedure and assessment criteria for the Mini OSCE practical examination held at the UITM Medical Simulation Centre.
2. The Mini OSCE examination:
1) serves to assess practical skills, clinical competence and compliance with safety rules whilst performing medical procedures in accordance with the learning outcomes set for Fundamentals of Nursing course,
2) takes place in simulated conditions, with uniform assessment criteria applied to all students,
3) is organised and conducted by the Examination Board appointed by the Dean/Vice-Dean or a person authorised by them.

§ 2.

1.The Mini OSCE examination is held at the end of the second semester of the 'Fundamentals of Nursing' course.
2.To be eligible to sit the Mini OSCE examination, students must have achieved all the learning outcomes specified in the course specification sheet for the 'Fundamentals of Nursing' practical classes.
3. The Mini OSCE examination takes place on the date specified in the class schedule.
4. The examination coordinator draws up a list of students eligible to sit the examination.
5. At least 7 days before the examination, students are informed about its organisation, procedure and the applicable rules.
6. The number of examination workstations, the time allocated for tasks and the method of assessment are determined by the Examination Board.

§ 3.

1. The Examination Board is responsible for the preparation, organisation and proper conduct of the Mini OSCE examination.
2. The Board is composed of:
   1) the Chair of the Examination Board,
   2) examiners,
   3) the examination coordinator.
3. The Examination Board's responsibilities include:
   1) preparing examination scenarios and checklists,
   2) setting the examination schedule,
   3) ensuring equal examination conditions for all students,
   4) supervising the proper conduct of the examination,
   5) resolving disputes and organisational issues,
   6) approving the examination results,
   7) compiling the examination documentation.

§ 4.

1. The examiner is responsible for assessing students fairly and objectively in accordance with the applicable checklist.
2. The examiner's duties include:
   1) familiarising themselves with the examination scenario and checklists before the examination begins,
   2) applying the same assessment criteria to all students,
   3) assessing only the work carried out by the student during the examination,
   4) not giving any guidance that could influence the exam result,
   5) recording the marks awarded in accordance with the checklist,
   6) reporting to the Examination Board any situations that may affect the conduct of the exam,
   7) maintaining fairness and confidentiality throughout the exam.

§ 5.

1. The Mini OSCE examination comprises a specified number of examination workstations determined by the Examination Board.
2. All students undertake the same examination tasks and are assessed according to the same criteria.
3. Students are awarded marks for the correct completion of individual elements of the task in accordance with the checklist.
4. Making a critical error that poses a direct threat to patient safety results in failure of the given workstation.
5. A student passes a workstation upon achieving at least 60 per cent of the maximum number of points.
6. Exam results are communicated to students once the evaluation process has been completed.

§ 6.

1. Students must arrive for the exam at least 30 minutes before the scheduled start time.
2. Students must have a valid form of identification and be wearing the prescribed medical uniform with an ID badge.
3. Students must comply with the Medical Simulation Centre's Regulations and health and safety regulations.
4. During the examination, the use of mobile phones, smartwatches and other electronic devices, as well as communication with other people, is prohibited.
5. Only the following persons may be present in the examination room:
   1) the student taking the examination,
   2) the examiner,
   3) a standardised patient or a person acting as a patient, if required by the scenario.
6. Upon entering the room, the student shall familiarise themselves with the task and proceed to carry it out.
7. The student is obliged to carry out all instructions in accordance with safety rules and current medical knowledge.

§ 7.

1. Assessment is based solely on an approved checklist.
2. Each student is assessed according to identical criteria.
3. The mark for the Mini OSCE examination is the arithmetic mean of the marks obtained by the student at the individual stations, rounded to a whole mark or a half mark in accordance with the following rules – in the case of an arithmetic mean:
1) if not less than 3.0 but less than 3.25, enter 3.0,
2) if equal to or greater than 3.25 but less than 3.75, enter 3.5,
3) if equal to or greater than 3.75 but less than 4.25, enter 4.0,
4) if equal to or greater than 4.25 but less than 4.75, enter 4.5,
5) if equal to or greater than 4.75, enter 5.0,
4. The final mark for the second-semester practical sessions of the Fundamentals of Nursing course comprises the mark from the Mini OSCE examination (weighted at 0.4) and the average mark for

the learning outcomes achieved by the student during the practical sessions in the second semester of the course (weighted at 0.6).

§ 8.

1. A student who fails the Mini OSCE will receive a fail mark for the Fundamentals of Nursing course.
2. A student referred to in paragraph 1 may retake the Mini OSCE examination as part of the assessment for the Fundamentals of Nursing course during the resit period and the short-term conditional resit period.
3. The Mini OSCE examination held during:
1) the resit period – covers only those workstations which the student failed to pass during the main examination period,
2) the short-term conditional period – involves retaking the entire Mini OSCE examination, i.e. all workstations, unless the Examination Board decides otherwise.
4. If a student fails the 'Fundamentals of Nursing' course no later than the short-term conditional resit, they will be deleted from the student register or may be granted permission to repeat the year.

§ 9.

1. In matters not covered by these Regulations, the provisions of the Study Regulations and the University's applicable internal regulations shall apply.
2. The Examination Board is responsible for interpreting the provisions of these Regulations.

§ 10.

The documentation for the Mini OSCE examination consists of:
1) tasks,
2) checklists,
3) the student assessment form (the template for the form is set out in the Appendix to the Regulations).

Appendix
to the Regulations for the practical examination using the Mini OSCE method

University of Information Technology and Management, in Rzeszów
Sucharskiego Street no. 2, 35-225 Rzeszów

STUDENT ASSESSMENT FORM
PRACTICAL EXAM USING THE MINI OSCE METHOD
IN THE FIELD OF NURSING

Student's full name ……
Student ID number …….
Date of the Mini OSCE examination ……..

Members of the Examination Board:
The Chair ……..……..
Members: ……
…….

Marks from individual workstations [1]		Arithmetic mean of marks from individual workstations	Mini OSCE exam mark[2]
Workstation no. 1			
Workstation no. 2			
Workstation no. 3			
Workstation no. 4			
Workstation no. 5			
Workstation no. …			

The Chair of the Examination Board

…..……

Members of the Examination Board

…...……..

……..

[1] *The checklists for each workstation completed by the Examination Board should be attached as appendices to the foregoing form*

[2] *The mark for the Mini OSCE examination is the arithmetic mean of the marks obtained by the student at each workstation, rounded to a whole or half mark in accordance with the following rules – in the case of an arithmetic mean:*
1) if not less than 3.0 but less than 3.25, 3.0 is recorded,
2) if equal to or greater than 3.25 but less than 3.75, 3.5 is recorded,
3) if equal to or greater than 3.75 but less than 4.25, 4.0 is recorded,
4) if equal to or greater than 4.25 but less than 4.75, enter 4.5,
5) if equal to or greater than 4.75, enter 5.0,